

## About Kindred:

At Kindred, we're convinced the key to living well is healthy relationships with self, family, and others. But relationships are complicated and sometimes we find ourselves in vulnerable places, disconnected from those who matter most.

Kindred's purpose is to realize the power of human connection, and it shapes everything we do. Whether biological or chosen, family is the most important relationship in a person's life. So, we invest in the special bond between children and those that care for them. We provide road maps toward healing when essential relationships are ruptured. And we understand that accessing timely mental health support can inspire confidence with self and others. Healthy human connection is possible, and together we can realize it.

## The Position:

**Job Title: Early Childhood Educator**

**Job Type: On-call**

## Position Overview:

Responsible for meeting licensing requirements including fulfilling ratio by supporting the Kindred Parent Child Learning Centre with supporting afterschool groups and providing child-minding for families with children. Each on-call Educator will have certification to work in early childhood education and will be accompanied by a full-time Kindred Educator. The role of an on-call Educator is to ensure they provide high quality care, within a positive, safe, and nurturing environment. Additionally, the shifts could consist of setup take down and supporting facilitator as needed.

## Key Accountabilities (job functions include but are not limited to):

- Support with set-up for group and child minding;
- Check-in/out: Ensure children are signed in and signed out accordingly;
- Discuss needs and consult with families at drop off and as needed;
- Provide age-appropriate materials and experiences for children between the ages of 0 to 12 years of age while parents are attending group programming;
- Guide and redirect children in situations of conflict and safety;
- Maintain standards of Health and Safety. Examples: handwashing, diapering, health checks, feeding practices, etc.;
- Demonstrate a high level of professionalism when carrying out duties and responsibilities;
- Help with general housekeeping tasks and take down duties.

## Commitment

- Start your shift on time or notify your Supervisor of absences a minimum 24 hours in advance;
- To plan, provide and take part in play-based activities that stimulate and support children's intellectual, physical, social, emotional and language development;
- Ensuring equipment is well maintained, age appropriate and safe to use;
- Ensuring good hygiene standards are met;
- Work as part of a team with Staff & Volunteers;
- Conduct self in a manner that is ethical, legal and that will reflect well upon the organization;
- Uphold the confidentiality policy by keeping confidential any information regarding the families.

## Time and Place

Various shifts offered in advance on a first come first serve basis. Generally, shifts are for Friday afternoons with some evening/weekday opportunities. Shifts are typically 2 to 3 hours in length. You can expect 8 to 10 hours in a month if you choose. Generally, shifts take place at Louise Dean Centre

## Qualifications:

- Certification as an Early Childhood Educator (Level 1 or 2) required;
- Knowledge of play-based care, childhood brain development, and trauma informed approaches is an asset;
- Effective communication skills with vulnerable populations;
- Experience working with adolescent parents and their children would be an asset;
- Experience working with infants and toddlers is an asset;
- Core Brain Story Certification through Alberta Family Wellness Initiative is an asset.

## Qualities and Characteristics

- Embodies Kindred's purpose (to realize the power of human connection) as demonstrated by prioritizing, embracing, and thriving in the work through strong relationships internally and externally;
- Strong personal alignment with the Kindred values: compassion, courage, family, excellence, and humility.

## How to Apply:

The application will remain open until a suitable candidate is found. We thank all applicants for your interest in this position. Please note, only candidates selected for an interview will be contacted.

Please e-send your **Cover Letter and Resume** to:

Lynsey Anderson, Program Supervisor, at [lynsey.anderson@kindred.ca](mailto:lynsey.anderson@kindred.ca) with "Early Childhood Educator" in the subject line.

Successful applicants for this Position must complete **Police Information Check**  
and **Alberta Intervention Record Check**

Kindred offers a competitive benefits package, which includes health, dental, paid sick/personal days, generous vacation time, life insurance, AD&D, supplemental unemployment benefits plan, long-term disability, and group RRSP with employer matched contributions. We also offer on-going learning and development opportunities, and we hold employee appreciation and social events throughout the year.

The need for human connection is universal. At Kindred, we believe that everyone deserves to experience belonging regardless of where you come from, who you love, how much money you have or how you choose to pray. By embracing diversity of culture, race, religion, ability, sexual orientation, gender identity, and thought, Kindred is committed to ensuring there is space for you. Kindred approaches its diversity, equity, and inclusion journey with curiosity and humility. We commit to creating a safe and inclusive environment for our staff, clients and anyone we have the privilege of being in connection with.